

Bylaws of the Board**COMMITTEES**

1. The Board shall act as a committee of the whole on all matters coming before it except that special committees for the consideration or investigation of certain problems, or for the performance of certain Board functions, may be created by vote of the Board.

A. Such special committees shall submit their reports at such regular meetings of the Board as may be determined, and when such reports have been submitted and accepted by the Board, shall be discharged.

B. All special committee reports affecting Board policy shall be submitted in writing.

C. A special committee's only authority is to make recommendations to the Board regarding matters that have been referred to it, unless the Board specifically authorizes otherwise.

2. Meetings of committees shall be posted in accordance with the Freedom of Information Act. A record shall be maintained by the chairperson of each committee of each meeting, which shall include the names of committee members in attendance, listing of topics discussed and committee recommendations.

3. The Superintendent shall notify all Board members of committee meetings.

Legal Reference

Conn. Gen. Stat. § [10-218](#) Officers. Meetings.

Bylaw adopted by the Board: June 10, 2002

REVISED: October 7, 2019

WESTPORT PUBLIC SCHOOLS

Westport, Connecticut